

**TRANSITION ASSISTANCE PROGRAM (TAP)
BENEFITS & SERVICES MATRIX**

| TRANSITION BENEFITS | Separated with SPD code that conveys Transitional Assistance Management Program (TAMP) benefits -Includes honorable involuntary separatees, those voluntarily separating under the Hubbard Act and VSP under Force Management (Notes 1 - 1C apply) | ALL RETIREES (Regular or Disability) | ALL OTHER SPD CODES | Members of the Reserve Component (Guard/Reserve) who are demobilizing/deactivating after serving 180 consecutive days or more on Title 10 orders |
|---|---|--------------------------------------|---------------------------------|--|
| 180-days Extended Medical Care (for self and family) | Yes <i>Note 2</i> | <i>Note 3</i> | Maybe <i>Notes 2 & 3</i> | Maybe <i>Notes 2 & 3</i> |
| Two-years of Commissary and Exchange benefits | Yes <i>Note 4</i> | <i>Note 4</i> | No | Maybe <i>Note 5</i> |
| Transitional use of Military Family Housing | Yes <i>Note 6</i> | Maybe <i>Note 6A</i> | No | No |
| Unemployment Compensation for Ex-service members (UCX) | Maybe <i>Note 7</i> | Maybe <i>Note 7</i> | Maybe <i>Note 7</i> | Maybe <i>Note 7</i> |
| Non Appropriated Fund (NAF) Instrumentality Hiring Preference | Yes <i>Note 8</i> | No | No | No |
| Relocation to Home of Selection (HOS) | Yes (Based on years of service) <i>Note 9</i> | N/A | No | N/A |
| Permissive TDY to attend TAP Workshop | Yes <i>Note 10</i> | Yes <i>Notes 10 & 11</i> | Maybe <i>Note 10</i> | N/A |
| Paid TDY to attend TAP Workshop | No | No | No | Maybe <i>Note 12</i> |
| Permissive TDY for Employment and Relocation Activities | Yes <i>Note 13</i> | Yes <i>Note 13</i> | Maybe <i>Note 13</i> | Maybe <i>Note 13</i> |
| Dept of Defense Dependent Schools (DoDDS) Extension | Yes <i>Note 14</i> | No | No | N/A |

| TRANSITION SERVICES | Separated with SPD code that conveys Transitional Assistance Management Program (TAMP) benefits -Includes honorable involuntary separatees, those voluntarily separating under the Hubbard Act and VSP under Force Management (Notes 1 - 1C apply) | ALL RETIREES (Regular or Disability) | ALL OTHER SPD CODES | Members of the Reserve Component who are being demobilized/deactivated after serving 180 consecutive days or more on Title 10 orders |
|--|---|---|--|--|
| Preseparation Counseling, DD Forms 2648 / 2648-1 <i>Note 15</i> | Yes Mandatory Participation | Yes Mandatory Participation | Yes Mandatory Participation | Yes Mandatory Participation |
| Individual Transition Plan (ITP) | Yes Mandatory Participation | Yes Mandatory Participation | Yes Mandatory Participation | Yes Mandatory Participation |
| Dept of Veterans Affairs (VA) Benefits Briefing | Yes Mandatory Participation | Yes Mandatory Participation | Yes Mandatory Participation | Yes Mandatory Participation |
| Transition GPS Workshop: Resilient Transitions, MOC Crosswalk, Financial Planning Seminar, DOL Employment Workshop, VA Benefits I & II Briefings | Yes Mandatory Participation | Yes Mandatory Participation <i>Exemptions may apply</i> | Yes Mandatory Participation | Yes Mandatory Participation <i>Exemptions may apply</i> |
| Two-day Transition GPS Tracks: 1) Higher Education 2) Career Technical 3) Entrepreneurship | Yes Optional Participation | Yes Optional Participation | Yes/No Optional Participation <i>Note 16</i> | Yes Optional Participation <i>May only select one track to attend</i> |
| CAPSTONE | Yes Mandatory Participation | Yes Mandatory Participation | Yes Mandatory Participation | Yes Mandatory Participation |
| Verification of Military Experience & Training (VMET), DD Form 2586 <i>Note 17</i> | Yes | Yes | Yes | Yes |

NOTES: These notes apply only as designated above

1. In addition to having a SPD code that conveys transitional benefits, members must have completed 180 days of continuous active duty service and may not have received less than an Under Honorable Condition (General) characterization of service.

A. TAMP eligible SPD codes, in alphabetical order, are: FCN, FCQ, GCN, GCR, GDG, GDK, **GDL***, GFC, GFT, GFV, GGH, GHF, HCR, HDG, HDK, HFC, HFT, HFV, HGH, HHF, JBB, JBC, JBK, JBM, JCC, JCR, JDG, JDK, **JDL***, JEA, JEB, JEE, **JEN***, **JEP***, **JEQ***, **JER***, JFC, JFF, JFG, JFI, JFL, JFM, JFN, JFO, JFQ, JFR, JFT, JFV, JFW, **JGA***, JGB, **JGC***, JGH, JHF, JND, KCN, LBB, LBC, LBD, LBK, LBM, LCC, LCN, LCR, LDG, **LDL***, **LER***, LFC, LFF, LFG, LFT, **LFV***, **LFW***, **LGA***, LGB, LGC, LGH, LND, and MCN. *Recently added SPD codes that convey TAMP benefits.

B. Members placed on the Temporary Disability Retired List (TDRL) then subsequently removed and discharged with or without disability severance pay are not eligible for transition benefits.

C. Members who separate under the Force Shaping Reduction in Force (RIF) programs are eligible for full TAP benefits based on their SPD Code LCN. RIF separations receive both Separation Pay and TAP benefits. However, there is no SPD Code available that generates both Separation Pay and authorizes TAP benefits. As a “fix”, AFPC is using SPD Code FCC to generate separation pay and SPD Code LCN on the member's separation orders and DD Form 214 to generate TAP benefits (which include an ID card for the 180 days of transitional TriCare).

2. Transitional Assistance Management Program (TAMP) provides 180-days of transition health care benefits to help certain service members separating from active duty - as well as their families - transition to civilian life. Separating members may qualify if the member is:

- * National Guard/Reserve member separating from a period of active duty that was more than 30 consecutive days in support of a contingency operation
- * Separating from active duty following involuntary retention (stop-loss) in support of a contingency operation
- * Separating from active duty following a voluntary agreement to stay on active duty for less than one year in support of a contingency operation
- * Separating from active duty with an agreement to become a member of the Selected Reserve of the Ready Reserve (with no break in service).
- * Separating from active duty due to a sole survivorship discharge
- * **Separating from active duty voluntarily through VSP under Force Management**

Please ensure your counterparts at the MPS are aware of this provision of law so separating members can be counseled on the necessary requirements to obtain coverage

3. VA medical care (hospital, outpatient services, nursing home care) is available to veterans who served in a theater of combat operations or in combat against a hostile force since November 11, 1998. The period of coverage is five years from the date of separation. The benefit does not cover treatment for medical problems clearly unrelated to military service (e.g., common cold, injury from a post-service accident, disorder that existed prior to service).

4. Separated and retired members who elect to live in a foreign country may lose commissary and/or base exchange privileges due to treaty, Status of Forces Agreements (SOFA), or military base agreements between the United States and host country.

5. AFRC members returning to or entering into Traditional Reserve (TR) status or other participating category have unlimited commissary/exchange benefits.

6. Service members who are involuntarily separated may possibly remain in Government-provided family housing for up to 180 days after the date of separation. It is important to clarify that the extension of eligibility for housing does not authorize extension of basic allowance for housing (BAH) and a reasonable rental charge will be required by the member. Contact the Base Housing Office for more information.

A. In some circumstances, retirees may be able to remain in Government-provided housing for a limited time after separation. Housing is available on a space permitting basis and a reasonable rental charge will be required by the member. Contact the Housing Office for more information.

7. Benefits vary. The law of the State (under which the claim is filed) determines benefit amounts, number of weeks benefits can be paid, and other eligibility conditions. Individuals should seek information from the State.

8. Certain categories of involuntarily separated military members, and their family members, may receive a one-time Transition Hiring Preference (THP). THP eligibles must apply for employment and be fully qualified.

9. Members are authorized relocation to home of selection if separated with separation pay and have at least eight years continuous active duty with no single break of more than 90 days.

10. When a TAP/ETAP workshop is not available locally, unit commanders may authorize PTDY for member to travel to alternate location to attend (guidance outlined in AFI 36-3003, Table 7). HQ AF/A1P has approved an Exception to Policy for members impacted by FY14 & FY15 Force Management programs to allow PTDY outside of the 180-day timeline as stipulated by AFI 36-3003.

11. If a "regular" retiring member wishes to travel to attend a TAP/ETAP Workshop, the member must use PTDY in accordance with AFI 36-3003, Military Leave Program (Table 7, Rule 4). Per that rule, if the member is outside the allowable 180 day window prior to separation, the member must request a waiver.

12. Members of the Air National Guard are authorized a paid TDY to complete TAP requirements. Requirements may be completed at home station (DD2648-1, ITP, Captstone), at a co-located AD base (DOL Employment Workshop and Transition GPS Tracks) or one of the ANG Hubs (DOL Employment Workshop and Transition GPS Tracks). Classes/funds should be requested through the Airman and Family Readiness Program Manager at base level and will be funded through NGB/A1SA.

13. An authorized permissive absence may be taken in conjunction with transition by members who are retiring, being separated involuntarily under honorable conditions, or voluntarily separating through a Military Department force reduction or force shaping program. The losing commander may approve up to 20 days for members based in the Continental United States (CONUS), up to 30 days for members stationed outside the Continental United States (OCONUS), and up to 30 days for CONUS-based members who have overseas residences. Use of benefit is subject to mission requirements and unit commander approval. May be taken all at one time or in increments, except in cases of disability retirement or separation in which time constraints dictate that it is taken all at once or not at all.

14. Subject to Status of Forces Agreements (SOFA) overseas, and providing each child has completed the 11th grade by the Service member's date of separation, extensions may be granted for dependents of Service members who are involuntarily separating from active duty. Refer interested members to local DoDDS.

15. Preseparation counseling shall not be provided to members who are being discharged or released before the completion of their first 180 days of active duty UNLESS being retired or separated for disability.

16. The following categories of separation from military service are NOT eligible for participation in Transition GPS Tracks: 1) Bad-conduct discharge (BCD) or 2) Dishonorable discharge. In the case of an other-than-honorable (OTH) discharge, the first commander in the Service member's chain of command with UCMJ authority shall determine whether the member is permitted to participate in Transition GPS Tracks.

17. A DD Form 2586 is not available for those individuals separated with less than 6 months of continuous active duty. Members can obtain a VMET document at: <https://www.dmdc.osd.mil/tgps>.