

# LIBRARY CARDS

One account per eligible person. Account is linked to the sponsor.

Library accounts are required for access to online resources.

## WHO CAN GET A CARD?

If you have base access, it is likely you can get a card. Are you active duty? Military retiree? DoD civilian? Military contractor? A dependent? An Imagine Andrews student?

# LIBRARY EVENTS

The library offers programming and events for all ages that include StoryTime, Crafternoon, Game Club, Tech Literacy, Tapas & Trivia (a collaborative trivia night at The Club), Computer Ease, Retiree Activity Info Sessions, seasonal events, and a Summer Reading Program. Like us on Facebook for more details and to stay up-to-date on everything happening at the library.

## DID YOU KNOW?

With a library account, you receive access to dozens of digital resources like Hoopla, Libby, Mango Languages and so much more!

# LOANS & LIMITS

Item	Limit	Loan Period
All Books	None	3 weeks, 3 renewals
DVDs	10	3 weeks, 3 renewals
Video Games	3	3 week, 3 renewals

# COLLECTION

Joint Base Andrews Library has a vast and varied collection of books, DVDs, video games, board games, Launchpad Learning Tablets, and more.

Of particular note are our Professional Reading, EFMP, & Study Guide sections.

# COMPUTER ACCESS

Our computer room is equipped with CAC-enabled computers with pay-to-print access (10 cents per page, cash only) and a scanner.

We provide access to Navy Knowledge Online (NKO), Army Knowledge Online (AKO), Air Force Reserve Orders Writing System (AROWS-R), Air National Guard (ANG), and Air Force portals.

# FREQUENTLY ASKED QUESTIONS

## 1. I LOST AN ITEM! WHAT DO I DO?

It must be replaced. We ask that you replace the item with a new, hardcover version of the item you lost or damaged. To find out more, contact our Senior Library Technician at [andrewsbaselibrary@gmail.com](mailto:andrewsbaselibrary@gmail.com) re: Lost Item

## 2. WHY DOES THE COMPUTER ROOM CLOSE BEFORE THE LIBRARY?

We close the computer lab 30 minutes before the library to allow library staff time to protect the safety and security of our patrons.

## 3. I COULDN'T FIND AN ITEM I REALLY NEED!

It's likely we can borrow that item for you from a partner library through the Interlibrary Loan program. Also, help us grow our collection by suggesting the title. Talk to library staff about an ILL and requesting an item for our collection other patrons will like.

## 4. HOW DO I RENEW AN ITEM?

Renew in person, over the phone, or via <https://andrews.tlcdelivers.com:8080> and use your username and PIN provided by Library Staff.

## 5. WHERE DO I LEAVE A SATISFIED OR DISSATISFIED COMMENT FOR THE LIBRARY?

Go to [https://ice.disa.mil/index.cfm?fa=card&sp=94299&s=398&dep=\\*DoD&sc=4](https://ice.disa.mil/index.cfm?fa=card&sp=94299&s=398&dep=*DoD&sc=4). It'll take you to a comment card you can fill out. Don't forget to be specific and hit submit! Thank you for your time!

# OUR VISION & MISSION

-The vision of Joint Base Andrews Library is to be the cornerstone of creativity, innovation, learning, and collaboration in the base community and beyond.

-The mission of Joint Base Andrews Library is to provide a superior customer experience, focusing on free and equitable access to a wide range of enriching materials and events.

## The 5 Laws of Library Science

"Books are for use, every reader his or her book, every book its reader, save the time of the reader, and the library is a growing organism."

- Jeff Boling, Library Director with quote by S. R. Ranganathan

# LIBRARY CODE OF CONDUCT

The Library Code of Conduct outlines the appropriate behavior necessary to continue using the facility.

1. Respect staff and other patrons.
2. Respect federal, state, & local laws.
3. Respect materials and equipment.
4. Respect building and property.

# OUR HOURS

MONDAY 1100-1900

TUESDAY 1100-1800

WEDNESDAY 1100-1800

THURSDAY 1100-1900

FRIDAY 1100-1800

SATURDAY 1200-1700

CLOSED SUNDAYS, HOLIDAYS, FAMILY DAYS, & THE LAST FRIDAY OF THE MONTH

# CONTACT US



Community Commons  
1442 Concord, Second Floor



301-981-6454



andrewsbaselibrary@gmail.com



/JointBaseAndrewsLibrary



andrewsfss.com/base\_library



andrews.tlcdelivers.com:8080



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JOINT BASE  
ANDREWS LIBRARY